



**\*What level(s) of Reserve Study do you need?**

Level 1

Full Reserve Study with a site visit

Level 2

Update Study with a site visit

Level 3

Update Study without a site visit

Level 4

Requires the services of SBSA's professional engineers, contact SBSA for further information

Developer/ Transition Study

**Reserve Study Term Length**

20 Years

30 Years

**Scheduling Information**

*Date:	*Date Proposal Needed:	*Date Study Needed:

**Association Information**

*Association Name:	*Association Address:	*Unit Type (Condo, etc.):

*Manager Name:	*Management Company:	*Company Address:

*Contact Phone #:	Contact Fax #:	*Contact Email:

Name of Board Member:	Board Member Contact Info:	Date of Next Board Meeting:

*Year(s) Constructed:	*Number of Buildings:	*Number of Units:





Phone: 877.221.7272

Fax: 720.345.0250

Number of Stories:	Name of Developer/Builder :

### Common Building Components

Exterior Facade Type(s):	Are there balcony decks?	Are there patio decks?
Roof Type(s):	Mechanical Systems:	Interior Common Elements:

\*Is the Association responsible for building exteriors?

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

\*Is the Association responsible for doors and windows?

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

Does the building have elevators?

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

Other Association building components (stairs, breezeways, Association-owned units, etc.):





### Common Site Components

Are there paved parking and/or driving areas?

YES  NO  COMMENT: \_\_\_\_\_

Is there a parking garage?

YES  NO  COMMENT: \_\_\_\_\_

If yes, is it underground?

YES  NO  COMMENT: \_\_\_\_\_

Are there private unit garages or carports?

YES  NO  COMMENT: \_\_\_\_\_

Are there sidewalks?

YES  NO  COMMENT: \_\_\_\_\_

Are there fences?

YES  NO  COMMENT: \_\_\_\_\_

If yes, type(s): \_\_\_\_\_

Are there irrigated areas?

YES  NO

If yes, # of Zones: \_\_\_\_\_ # of Clocks: \_\_\_\_\_

Additional questions or comments pertaining to common site components:





### Common Area Components

Is there a swimming pool(s)?

YES  NO  COMMENT: \_\_\_\_\_

Is there a spa(s)?

YES  NO  COMMENT: \_\_\_\_\_

Are there any sports courts?

YES  NO  COMMENT: \_\_\_\_\_

Is there a clubhouse?

YES  NO  COMMENT: \_\_\_\_\_

Are there any other amenities not mentioned?

YES  NO  COMMENT: \_\_\_\_\_

If yes, type(s):

Additional questions or comments pertaining to common area components:





## Other Information

\*Are site and building drawings available for our use?

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

\*Is there an existing Reserve Study on file? If yes, please provide a copy to: Reserve@callsBSA.com

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

Would you like us to meet to present the study at a board meeting?

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

Have there been any problems with site or building components? If yes, explain below.

**YES**  **NO**  **COMMENT:** \_\_\_\_\_

\*Is the community involved in any litigation, including, but not limited to, construction defect litigation?

**YES**  **NO**  If yes, please explain below:

### Contact name and number of service and/or maintenance providers:

Contact Name:	Company:	Contact #:

Contact Name:	Company:	Contact #:

Contact Name:	Company:	Contact #:

Contact Name:	Company:	Contact #:





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Additional questions or comments:

Please send completed form to:

E-mail: [Reserve@callSBSA.com](mailto:Reserve@callSBSA.com)  
or Fax: 720.345.0250

